



## **JOB VACANCY**

Simlaw Seeds Company Limited, a subsidiary of Kenya Seed Company, is a leading vegetable seed Company with over 30 years of experience in Research, production, processing and marketing of superior and reliable horticultural seeds in Kenya and the eastern Africa regions.

As part of strengthening institutional capacity, Management wishes to invite applications from candidates with requisite qualifications, experience and attributes to fill the following vacancy that has arisen in the Company.

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### **Chief Production Officer - JG SS.4 ref. No. SSC/CPO/04/2019**

Reporting to the Technical Services Manager, the position is based in Nairobi with regular visits to the Company seed production farms and the successful candidate will be responsible for:

1. Preparing annual seed production plans to meet set targets.
2. Recruitment of seed growers and contracting them on production of specific crop varieties.
3. Ensuring that the planted seed crops are registered with the government regulatory body for certification.
4. Offer technical advice to seed growers in order to maximize yield.
5. Ensure timely distribution of basic seed to the growers.
6. Prepare monthly, quarterly and yearly reports for seed production.
7. Ensure that seed crops are harvested on due dates and safely transported to the processing unit.
8. Providing effective leadership, guidance, mentorship, motivation and supervision to staff in the section.
9. Perform any other duties as be assigned by the Technical Services Manager from time to time.

### **Minimum qualifications and competencies:**

1. Bachelor's degree in Agriculture or Horticulture from recognized institution.
2. A master's degree in Agriculture or Horticulture in any of the following discipline; agronomy, Crop science, Seed production, Seed inspection and Plant breeding will be an added advantage.
3. At least 9 years post qualification experience in seed production.
4. Computer literacy and familiarity with standard office operations.
5. Possession of a valid driving license.

### **Other Attributes:**

- i) Positive and enthusiastic attitude with capacity to relate with other staff and stakeholders.
- ii) Excellent communication and report writing skills.
- iii) Ability to meet stringent deadlines, including working extra hours.
- iv) Ability to work in a team setting environment.
- v) Possess strong strategic and analytical skills.
- vi) Be of a high level of integrity and accountability.
- vii) Comply with Chapter six of the Constitution on Leadership & Integrity by availing certified copies of the clearance certificates from the following Institutions;
  - Directorate of Criminal Investigations
  - Kenya Revenue Authority
  - Higher Education Loans Board
  - Ethics and Anti Corruption Commission
  - Credit Reference Bureau

### **Application guidelines**

Qualified candidates who meet the criteria are invited to submit their applications **quoting the job reference number** on both the letter and envelope. An up to date Curriculum Vitae together with copies of all certificates/ testimonials must be attached and the same hand delivered or mailed so as to reach the General Manager not later than **5.00pm on Tuesday 7<sup>th</sup> May, 2019** at the address below:

The General Manager  
Simlaw Seeds Co. Ltd  
Kijabe Street.  
P.O. Box 40042 - 00100  
**NAIROBI**

Applications may also be submitted via [recruitment@simlaw.co.ke](mailto:recruitment@simlaw.co.ke)

**Please note that Simlaw Seeds Company is an equal opportunity employer committed to diversity and gender equality. Women and persons with disability are encouraged to apply.** Please note that only shortlisted candidates will be contacted. Any form of canvassing shall lead to automatic disqualification.